

Draft
City of Los Angeles
Department of Recreation and Parks
GOLF ADVISORY COMMITTEE MEETING
MONDAY MARCH 14, 2022 AT 1:00 PM
Golf Division Headquarters (ONLINE WEBCAST)
3900 Chevy Chase Drive
Los Angeles, 90039

<p style="text-align: center;">ATTENDING COMMITTEE MEMBERS</p> <p>Chair Betty Brix, Penmar Women’s Golf Club Vice Chair Marcy Valley, Rancho Park Women’s Golf Club Secretary, Kevin Fitzgerald, SCGA Rosemary Menard, Harbor Park Women’s Club Steve Bloom, Griffith Park Golf Club Virgil Budhu, Sepulveda Men’s Club Debbie Meymarian, At Large Vicky Lagos, CIF City Section Commissioner Azucena Maldonado, Latina Golfers Association Patrick MacFarlane, At Large Jim Dover, Roosevelt Golf Club Kevin Gigax, SCGA Junior Golf Foundation</p>	<p style="text-align: center;">GOLF STAFF MEMBERS</p> <p>Rick Reinschmidt, Acting Golf Manager Calvin White, Principal Grounds Maintenance Supervisor II Gayane Manukyan, Financial Analyst II Chuck Ruiz, Acting Golf Supervisor II Uriel Matus, Acting Golf Supervisor II</p> <p style="text-align: center;">ATTENDING GUESTS</p> <p>Janice Kuzner, Rancho Park Women’s Golf Club</p>
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MEETING MINUTES

The meeting was called to order at 1:00 PM by Chairperson Betty Brix with a quorum present. Chair Betty Brix shared information about the virtual online forum so that members could fully participate.

1. PUBLIC COMMENTS

- No public comment.

2. APPROVAL OF MINUTES

- **Marcy Valley moved, Vicky Lagos seconded, to approve the amended Minutes from the January 24, 2022 meeting.** The motion was unanimously approved.

3. DEPARTMENT REPORTS

- GOLF MANAGER REPORT/CONCESSIONS REPORT – Rick Reinschmidt
 - i. The Golf Division now has authority to fill all job vacancies.
 - ii. The LA City Junior Championship will be held April (9-11). Over 200 entries have been received. The Championship is seeking volunteers should anyone be able to assist with the event on one or more of the days.
 - iii. The RAP Department created a new position (Urban Ecologist) and hired Courtney McCammon to serve in the role. The Urban Ecologist will work with the greater park system with a special focus on Griffith Park.
 - iv. Final inspections are taking place at the Griffith Park clubhouse. The women’s primary restroom at the clubhouse will not be open until the final inspections have been completed.

- v. The Rancho Park clubhouse project is in the early stages of demolition. A plan is being developed to remove asbestos. The concessionaire is working with the city's concession office to determine appropriate steps for removal.
- vi. Woodley Lakes – there was a major water leak which has required additional repairs which slowed the reopening timeline for the restaurant.
- vii. The Golf Division will provide a list of capital improvement projects and the estimated costs associated with those potential projects so that GAC members are able to provide input as to project priorities.
- viii. The Golf Division will be taking the two items discussed at the previous GAC meeting to the RAP Board which should both be added to a Board Agenda soon.
 - 1. The GAC recommended that there be a permanent increase in capital improvement contribution from golf system revenues.
 - 2. The GAC endorsed the revised LA City Golf Tournament Policy Book.

4. SUBCOMMITTEE REPORTS

- FEES AND CHARGES
 - i. No report.
- POLICIES AND PROCEDURES – Jim Dover
 - i. The subcommittee discussed amendments to the LA City Golf Tournament Policy Book which reflect the upcoming changes to the Player Card Points and Affiliate club play discount. There was a minor adjustment to the Twilight League section – leagues may begin one hour before twilight on 18 hole courses and 1 hour before super twilight on 9 hole courses.
 - ii. Brief discussion ensued regarding the rationale for the prohibition additional away affiliate club tournaments at either Rancho Park and/or the Wilson golf course.
 - iii. **Kevin Fitzgerald moved, Jim Dover seconded, that the GAC formally recommend the revised LA City Golf Tournament Policy Book draft which removes the Player Card Points, retains the Affiliate Club discount, and incorporates the twilight league starting time availability.** The motion was unanimously approved.
 - iv. The subcommittee developed a communication policy for the GAC which describes the expectation of compliance with California's Brown Act (open meetings law). Expectations described below from the subcommittee informational report -
 - 1. To avoid group emails sent to the GAC or subcommittee members being accidentally replied to with a "reply all", thus possibly violating the Brown act, any informational email sent to the entire GAC, an entire subcommittee, or the extended GAC communication list should have all email addresses other than the sender listed as "BCC." The member sending the email will send the email "TO" themselves. Emails asking for subcommittee meeting availability or other focused subcommittee business may be sent to all subcommittee members without using a BCC.
 - 2. A presentation of the implications of the Brown Act and how they relate to the GAC will be discussed at beginning of each GAC term by the Golf Division staff. This will ensure every member of the GAC has a clear understanding of the Brown Act.
 - 3. Announcements of GAC or subcommittee meetings, along with the agenda and any documents that will be discussed at the meeting, should be sent to

the Golf Division at least 72 hours prior to the meeting with a request to post the meeting notice on the Golf Division or GAC website and at the city courses.

4. Extended discussion ensued about the Brown Act and the need for a clear GAC communication policy.
- CAPITAL IMPROVEMENTS – Kevin Fitzgerald
 - i. The subcommittee did not hold a meeting. In preparation of a future subcommittee meeting GAC members who wish to provide a priority project list are encouraged to do so. The subcommittee requested that the Golf Division provide information regarding the maintenance budget by course, and also provide a staffing update.
 - AD HOC CAPITAL PROJECTS FUNDING – Kevin Fitzgerald
 - i. No report as the subcommittee has submitted final recommendations. The Ad Hoc committee will remain in place in the event that another meeting is required.
 - AD HOC WOMEN'S GOLF – Marcy Valley
 - i. The subcommittee requests that the Golf Division distribute "save the date" information for the Women's City Golf Championship and that GAC members distribute the information to their contact lists.
 - ii. Lengthy discussion ensued regarding women's weekday club access to the tee sheets for weekends in addition to Tuesday play days, whether women have equitable access to participate in the golf clubs which play on one weekday and one weekend day per month, and whether the city should consider the creation of a new women's weekend club in addition to the women's clubs, senior clubs, and golf clubs which are currently recognized by the Department.
 - iii. The subcommittee will hold a meeting to discuss women's golf, equitable access to weekend tee sheets, and the creation of a weekend women's club.
 - iv. Rick Reinschmidt explained that the Golf Division looks forward to participating in the meeting, and he also described that affiliate women's clubs which choose to play on Tuesday currently have the opportunity to substitute six weekday play days for weekend dates six times per calendar year and could add an additional 6 weekend days per year under the current policy book.
5. ADMINISTRATIVE MATTERS – Chairperson Betty Brix
 - The GAC will continue to meet via a virtual platform while teleconferencing remains compliant with the state's health protocols.
 - Kevin Fitzgerald was asked to share an update from SCGA regarding AB 672. AB 672 has now been refiled as AB 1910 as a one-year bill. The bill has been scheduled for a Hearing in the Housing and Community Development Committee next Wednesday March 23 at 9:30 a.m., and it has also been referred to the Local Government Committee although that Hearing date has not been set. For any organization/club/golfer interested in submitting comments into the committee record there is information available on the SCGA's Public Golf Endangerment Act landing page. The outpouring of support has been encouraging thus far on behalf of golfers/clubs and countless California and national golf organizations have or plan to file comments letters in opposition to the legislation.
 6. FUTURE AGENDA – Chairperson Betty Brix

- The new GAC term will begin at the July 2022 meeting which means that we only have one regular meeting left (May). The GAC needs to discuss the end of year roster or membership changes – this 2021/2022 term is the first year under the new GAC Bylaws.

7. ANNOUNCEMENTS

- We need volunteers for the LA City Junior Golf Championship.
- The next GAC meeting is scheduled for May 16.
- With no further comments Chairperson Betty Brix thanked members and staff for attending the meeting which was then adjourned at 2:13 p.m.

Respectfully Submitted by _____
Kevin Fitzgerald, Secretary

Appendix A