The meeting was called to order at 1:00 PM by Chair Steven Yablok.

1. PUBLIC COMMENTS
   None

2. APPROVAL OF MINUTES
   Motion: Gene Gimenez moved to approve the January 30 meeting minutes. Irv Cherno seconded.
   Motion passed unanimously.

3. DEPARTMENT REPORTS
   A. GOLF REPORT
      Golf Manager Laura Bauernfeind reviewed Golf activity and projects:
      • Woodley Lakes driving range bids have been revised and sent out for bid. Leveling and re-sodding will be included.
      • Roosevelt parking lot is being repaved. To improve safety concerns, patrons will now enter on Vermont and exit on Commonwealth.
      • Roosevelt restrooms will soon be renovated.
      • Sepulveda practice area construction is beginning soon.
      • Harbor Park cart path work has will begin soon to separate practice and parking lot.
      • Harbor Park practice area will begin when fencing has been completed which is in progress.
      • Harbor Park cart fees will be raised to be consistent with all other City golf courses
      • The City will begin operation of the Griffith driving range and pro shop on August 1.
      • Water rates have been retroactively lowered by DWP. No numbers yet.
The Golf Division has invited representatives of various women’s golf organizations to attend a Women’s Golf Caucus on April 6. This meeting will discuss how to better grow and serve women interested in golf.

International Women’s Golf Day is June 6. The Golf Division will participate with a clinic and other activities at Tregnan. Women’s golf organizations will be encouraged to sponsor a booth. Attendees must RSVP. More information will be coming soon.

Letters are going out to all club presidents and GAC representatives to encourage their support the of the 100th Men’s City Championship by sponsoring the event.

Play Nine is a new program designed by the USGA. City courses will participate.

SCGA and the City are having league play at several golf courses. This will be 9 hole play beginning at twight. Various courses will be involved.

Pro shop survey is being prepared and will be posted on Golf website. Members are encouraged to participate.

Nancy Tregnan (Marty Tregnan’s daughter) visited and toured the Tregnan Academy recently and was appreciative of the programs and staff.

After discussion and general agreement with the committee, staff will move the black tees forward to blues on weekends to improve pace of play.

To eliminate last minute cancellations, the 16 day reservation will no longer be available. Nine day reservations with a card remain. Non-card holders will be 7 days out with a deposit.

Removal of downed trees and storm clean up continues.

B. CONCESSIONS REPORT

- Director of Instruction for Tregnan will be announced in May.
- Golf Management and Reservation RFP was approved by the Board of Referred Powers. The RFP process continues with the hope of completion and award by the end of the year.
- Capital improvement assessments at restaurants and pro shops are being conducted in anticipation of the Food & Beverage RFP. Bundling of facilities is a probability.

4. SUB COMMITTEE REPORTS
A. POLICIES AND PROCEDURES-Gene Gimenez
   No report.

B. FEES AND CHARGES
   No report. Need a meeting to select a Chairperson.

C. CAPITAL IMPROVEMENT FUND—Craig Kessler
   No report.

D. GAC MEETING PROCEDURES & EFFICIENCY-Larry Cloud
   Several recommendations from the sub-committee were offered to the full committee for approval (see attached).

Motion: Gene Vano moved to continue this item to the April meeting. Angela Stewart seconded the motion. The motion passed with 5 members opposed to the continuance.
5. **UNFINISHED BUSINESS**
   A. **100th ANNUAL MEN’S CITY GOLF CHAMPIONSHIP SPONSORS**
      All member clubs, affiliates, and members are encouraged to participate in sponsoring this event. Review the information on the Golf website.
   B. **BACK NINE PLAY PROCEDURES**
      Policy is attached. No further discussion.

6. **NEW BUSINESS**
   A. **CLOSURE AND TRANSITION OF GRIFFITH PRO SHOP—Alan Lipsky**
      Mr. Lipsky withdrew his request of this item.
   B. **GOLF DIVISION’S READINESS AND EXPERIENCE TO OPERATE RETAIL STORE**
      Griffith Golf Starter Supervisor Chuck Ruiz reviewed the pro shop plans of operation and merchandise. The City has a resale license and is prepared to operate the pro shop. Pro instructors have been invited to apply for permits to continue their private lessons.

7. **FUTURE AGENDA**

8. **ANNOUNCEMENTS**
   Next Golf Advisory Committee meeting is Monday, April 17.
   April 8, 9, 10 is the City Junior Championship at 6 City courses. Volunteers needed.

With no further action items, the meeting was adjourned.
RECREATION & PARK GOLF ADVISORY COMMITTEE

DATE: March 20, 2017
ITEM: New Business
SUBJECT: Report and Recommendation of the Meeting Procedures & Efficiency Subcommittee

Submitted by: ________________________________
Larry Cloud, Chair

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RECOMMENDATION

1. That the Golf Advisory Committee (GAC) restructure its regular meeting schedule so that it meets on a bimonthly basis – January, March, May, July, September and November; [ARTICLE VI, Section 1]

2. That the GAC resolve to employ its Standing and Special Subcommittee structure to work with Staff to issue informed/detailed advice and recommendations regarding the subject matter that is specifically referenced as within the jurisdiction of the Golf Advisory Committee; [ARTICLE VII, Sections 1-4]

3. That the GAC sanction the Procedures & Efficiency Subcommittee to update and rewrite the Body’s Rules & Procedures and report back to the full Committee upon completion of the draft; [ARTICLE VI, Section 6]

4. That the GAC follow the admonition in ARTICLE VI, Section 1 of its Constitution and BYLAWS to “hold meetings in various regions of the city throughout the year” by holding the more comprehensive and robust subcommittee meetings called for in these recommendations at city golf courses wherever possible and by conducting at least two (2) of the regular bimonthly meetings at a golf facility as well in addition thereto; and [ARTICLE VI, Section 1]

5. That the GAC direct its Officers and Subcommittee Chairs to again issue Annual Reports to the General Manager as prescribed in the Body’s Constitution and BYLAWS. [ARTICLE VIII, Sections 1 and 2]

BACKGROUND

The following seven (7) members of the Special Subcommittee on Meeting Procedures and Efficiency met February 27 to consider ways to improve the efficiency of the Golf Advisory Committee’s meetings and work product: Larry Cloud (Chair), Gene Vano, Allan Lipsky, Bruce Fortune, Irv Cherno, Craig Kessler, and Steven Vablok (ex officio).

The seven (7) members unanimously moved to recommend that the Golf Advisory Committee approve the above five (5) items and sanction their immediate implementation because the Subcommittee believes they will make the Golf Advisory Committee more efficient, more effective, and more relevant to the implementation of the Division’s Strategic Plan. All are rooted/enabled/authorized by a section of the Body’s Constitution and BYLAWS. All are subject to modification/change by the Committee at any time, and ARTICLE VI, Section 8 of the GAC BYLAWS allows that a “Special Meeting may be called by the presiding officer of the Committee or by a majority of the Committee Members” at any time that the Body finds that a more frequent meeting scheduled is dictated by need and/or events.
Nine hole play permitted at 18 hole City courses

- Reservations for nine hole play may be made for the back nine, 1st hour of the day, weekends only (except Griffith)

- Nine hole play is permitted during the day. Golfers may tee off the back nine (#10) if hole #9 is open, at the Starter's discretion.

- We do our best to accommodate those who want to play a regulation course but don’t have the time or may not have the stamina for 18.

- The Golf Division is working with Mike Sweeney of the USGA to partner in the PLAY9 initiative. This initiative is designed to increase awareness and participation of 9 hole play as playing 9 holes promotes a time-friendly option to engage with the game. Encino/Balboa and Rancho 9-hole are the courses participating along with 30 other courses across the country. The participation dates are on the 9th of each month May – October. Alternating courses at Sepulveda.
  - May-Balboa
  - June-Encino
  - July-Balboa
  - August-Encino
  - September-Balboa
  - October-Encino

  1. We will allow players to reserve Play9 by calling the window directly at Sepulveda and Rancho 9-hole.

  2. We will offer closest to the pin contest each play date with a free play9 certificate to the winner.

  3. At Rancho 9-hole, participants receive a free small basket of range balls.

  4. On Sun., July 9 & Sat., Sept 9 at Sepulveda, play9 will only be available after 11:00am.
PLAY9 Participating Club – Overview

PLAY9 was originally conceived and created to rally golf facilities, golfers and non-golfers alike behind the simple concept of playing golf in less time. As we kick off the 2017 season, we’re hoping to identify facilities like yours to become local partners (i.e. a Play 9 Participating Club) with us to help drive increased awareness of and participation in PLAY9 by activating PLAY9 locally.

1. What is PLAY9?

Since 2014, the USGA’s PLAY9™ program has been actively educating and rallying golfers and non-golfers alike around the concept of the nine-hole round as an important, yet simple, solution to address busy lifestyles and everyday lives. PLAY9 is critically important to the game and its health in that it promotes a time-friendly option to engage with the game. We all know that the time it takes to complete an 18-hole round is frequently cited as a barrier to the game’s participation.

In 2017, PLAY9 is deepening its commitment at the local level. Our plan is to work closely with State and Regional Golf Associations (SRGAs) and a select number of clubs to intensify awareness of, and participation in, PLAY9. Our hope is that this overview, in addition to online and physical toolkits made available to participating golf facilities, will broaden the reach of the program. The USGA will also continue to leverage usga.org as the hub for all PLAY9 content, and actively promote PLAY9 Play Days throughout the heart of the golf season between May and October.

2. When are 2017 PLAY9 Play Days?

While official PLAY9 Play Days fall on the ninth day of each month, we encourage PLAY9 Participating Clubs to host a PLAY9 event on any day that works best for their customer base.

- May 9
- June 9
- July 9
- August 9
- September 9
- October 9

3. What’s available in the online toolkit?

The online PLAY9 toolkit contains promotional tools to help spread the word at the facility level amongst the membership. All reproducible content is conveniently available for download on the PLAY9 page (2017 content will be updated in March 2017).

- PLAY9 Logos
- PLAY9 Images
- Suggested PLAY9 Activities
- PLAY9 Digital Banners
- PLAY9 Social Media Posts/Images
- PLAY9 Posters / Flyers
SCGA GOLF LEAGUES

As fun, team-based social competitions, SCGA Golf Leagues are a unique 8-week opportunity to fill non-peak tee times, create positive relationships, expand to untapped markets and grow club membership at your facility with avid and engaged SoCal golfers.

THAT'S GREAT! WHAT DO I GET?

- Provide an additional playing opportunity for repeat customers
- Up to 576 rounds per season
- Data (Email Address, Name & Phone) for up to 72 avid golfers per league
- Attract new customers to facility via SCGA database and promotion
- Fill non-peak times within weekly tee-sheet with SCGA Golf League
- Ability to promote golf, merchandise, and F&B specials to SCGA Golf League participants

Increase Rounds  Expand Your Reach  Create Relationships

What do I have to do?

- Set the pricing for each round played *(You keep all the revenue!)*
- Provide a complete league calendar to the SCGA in advance of season
- Manage tee sheet
- Create weekly pairings
- Promote league sign-up and participation

What does the SCGA do?

- Promotes your league to SCGA members
- Handles signup process for participants
- General supervision of all SCGA Golf Leagues
- Administer league scoring, standings, and websites
- Host the culminating 2017 Tournament of League Champions

To host a 2017 SCGA Golf League, contact the Rules and Competitions Department; rules@scga.org
PARTICIPANT SNAPSHOT

SCGA Golf League participants are avid, engaged golfers that are willing to travel to play golf. Primarily under the age of 55, the vast majority of participants played in 8-10 weeks of the 10-week season, are likely to play next season and reported a positive experience with the host facility.

Primary Reason for Joining

- Playing competitively
- Playing with a group of friends
- Meeting with new people
- Exercise
- Game improvement
- Other

Age

- 45-55
- 55-65
- 65+
- 25-35

SCGA Member?

- Yes
- No

Golfing Experience

- Avid
- Casual
- Beginner

Would you renew your SCGA membership without leagues?

- Yes
- No

AVG. HI 14.3

Brookside 2016 Participants

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What is the format of league play?
SCGA Golf Leagues are 8 weeks of nine-hole play. 6 weeks of play will be consistent with SCGA Golf League scoring. 2 weeks will be designated as “Free Play” weeks. SCGA Golf League scoring is cumulative individual net stableford. All players will compete equitably via the USGA Handicap system. Weekly scoring per team is calculated by taking the top three stableford point earners per team. Teams are given points on a scale relative to how they finish within the league per week. Team point totals are tallied throughout the season.

What are “Free Play” weeks? Who decides what we do on those weeks?
Free Play weeks do not utilize SCGA Golf League scoring. Free Play weeks are typically more casual and less structured than SCGA Play weeks, and the format of play on Free Play weeks is at the discretion of the host facility. Examples of Free Play formats for the facility are scramble, alternate shot, red/white/blue, etc.

When do leagues start? When do they end?
Facilities will be responsible for scheduling the exact dates of the 8 weeks of their league season. The season window opens on 5/1 and closes on 8/13. All league play will need to take place within those dates. Facilities should not schedule league play during 4th of July week. Other than that exception, it is suggested that SCGA Golf Leagues are scheduled consistently on an every-week basis.

What tees should players play from? Front or back nine?
SCGA Golf Leagues are open to players of all skill level. Generally speaking, “white” for men and “red” for women (or their general equivalent) is likely sufficient. That being said, players may appreciate the variation of playing “blue” tees on occasion. Similarly, alternating between the front and back nines (or between courses if applicable) is highly encouraged. Ultimately, the scheduling is up to the discretion of the host facility. The SCGA will provide all participating facilities with an editable schedule, of which they will be required to submit their season schedule to the SCGA in advance of the season’s start. If there are any changes in your playing schedule, please notify the SCGA as soon as possible.

How do players register for our League?
Player registration will take place on scga.org/leagues. Host facilities can direct any and all sign-up inquiries there. Final registration numbers will be provided to the host facility once entries close.

Do players sign up individually, with friends, or in complete teams?
Players may register for SCGA Golf Leagues individually. If a player would like to be on a team with any other specific player(s), they will be able to make note of this to the SCGA in the registration process. The SCGA has every intention and will do everything possible to place those desiring to be on the same team together. Final player distribution amongst teams will be dependent on overall league participant numbers.

Is there a League Entry Fee?
No, there is no League Entry Fee for players. However, all golfers must be active SCGA members in order to participate in SCGA Golf Leagues.
Who creates teams? Who takes team requests?
The SCGA will create teams once player registration closes. Players will be given the option to submit
team requests in the registration process. The SCGA will make every effort to accommodate all requests.

How do players know what team they’re on?
Players will receive complete league information, including their team assignments, after the close of
entries in mid-April.

How many players on a team?
Team size will vary based on total number of participants in a league. The total number of available
spots in the League will be set by the host facility in advance, and the SCGA will then open registration
accordingly. SCGA Golf Leagues operate with a minimum of 15 and a maximum of 72 players. Teams will
range from 5 – 15 players. There will be 3 – 5 teams in each league. Teams will be created once player
registration closes.

What if teams are not the same size?
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same number of players. During team formation, the SCGA will ensure that no team has two more
players on its roster than any other team. However, due to varying individual participation throughout
the season, some teams may have more representatives present than others on any given week. The
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be crowned SCGA Golf League Champions of Southern California. Additional player gifts and prizes may be available at that time as well.

**When will our winners receive ToLC information?**
The SCGA will notify all league participants regarding Tournament of League Champions information in early August.

**How many teams/players advance to the ToLC?**
Members of the winning team from each site will be invited to participate in the ToLC. The number of players from each team eligible to participate in the ToLC will be determined once all League entries have closed.

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Substitutes and alternates may be permitted to compete in the ToLC, depending on overall participation numbers.

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Players will receive complete league information, including their team assignments, after the close of
entries in mid-April.

How many players on a team?
Team size will vary based on total number of participants in a league. The total number of available
spots in the League will be set by the host facility in advance, and the SCGA will then open registration
accordingly. SCGA Golf Leagues operate with a minimum of 15 and a maximum of 72 players. Teams will
range from 5 – 15 players. There will be 3 – 5 teams in each league. Teams will be created once player
registration closes.

What if teams are not the same size?
Depending on the overall number of participants in a league, teams may not be made up of exactly the
same number of players. During team formation, the SCGA will ensure that no team has two more
players than the roster than any other team. However, due to varying individual participation throughout
the season, some teams may have more representatives present than others on any given week. The
SCGA has created the SCGA Golf League scoring system (best 3 scores per team are counted) to
hopefully help negate these potential advantages.

Do players need to be an SCGA member in order to participate?
Yes, players must be an SCGA member in order to participate in SCGA Golf Leagues. For those looking to
join the League that do not have an SCGA membership, they will first need to join the SCGA through the
club of their choosing.

Are all league players members at my facility?
All League participants must be SCGA members, and members from any SCGA member-club are eligible
to participate. Players may not necessarily have acquired their SCGA membership through the Type 1
club tied to the host facility.

Can players join the League midway through the season?
Unfortunately, no. Players will not be permitted to join an SCGA Golf League once the season has begun.

Are players allowed to bring guests?
League participants are not permitted to bring guests during the six individual weeks of official SCGA
Play. League members may bring guests for the two individual Free Play weeks at the discretion of the
host facility.

 Shotgun or tee times?
Host facilities are encouraged to schedule SCGA Golf League play in the manner that works best for
them and their existing tee sheet. SCGA Golf Leagues are intended to be after-work, social activities on
weekdays. The SCGA suggests that any nine-hole shotgun begins at 5:15 p.m. and tee times begin no earlier than 4:00 p.m. Ultimately, ideal scheduling will depend on league numbers and the host facility’s preference.

**How much should I charge for green fees?**
Weekly green fee prices are completely at the discretion of the host facility. We encourage host facilities to make green fees affordable and consistent, if not discounted, from their typical nine-hole twilight rate.

**How do I communicate with my league participants?**
The SCGA will provide host facilities with relevant contact information for all players in the League.

**Who sets weekly pairings?**
Pairings are to be set by the host facility via the method and manner of their choosing. It is not necessary for the SCGA to be made aware of weekly pairings.

**Who takes paring requests?**
All pairing requests and attendance notifications from players should be made directly to the facility.

**Should pairings be organized by team?**
It is not necessary to organize pairings in any particular fashion. Although players compete as part of a team, the basis of the SCGA Golf League scoring system is individual, and groups of four may be made up of players from the same or different teams.

**How do players report their attendance?**
Players will need to confirm their weekly attendance directly with the host facility.

**Who keeps score?**
One player from each group will be required to enter individual hole-by-hole gross scores via the Golf Genius app, which is populated with relevant Course and Handicap information by the SCGA. The app and scoring software will automatically calculate net stableford points, team points, and season standings. All corresponding data, results, and standings will be accessible via the app and online at each site’s individualized league homepage.

**Do I post scores for players? Who updates handicaps?**
The SCGA will post all scores and ensure that all handicaps are updated appropriately.

**Is there a league website?**
Every SCGA Golf League will have a unique league homepage, accessible via scga.org/leagues. Season standings, player statistics, and more will be available via each league homepage.

**What do players from winning teams receive?**
Players from winning teams receive an invitation to participate in the SCGA Tournament of League Champions, held at a location TBD at the end of August. There, players will compete with their teams to
be crowned SCGA Golf League Champions of Southern California. Additional player gifts and prizes may be available at that time as well.

**When will our winners receive ToLC information?**
The SCGA will notify all league participants regarding Tournament of League Champions information in early August.

**How many teams/players advance to the ToLC?**
Members of the winning team from each site will be invited to participate in the ToLC. The number of players from each team eligible to participate in the ToLC will be determined once all League entries have closed.

**What if our winning team cannot attend the ToLC?**
Substitutes and alternates may be permitted to compete in the ToLC, depending on overall participation numbers.

**Who should players contact if they have questions regarding the league?**
Players should direct any and all questions regarding their SCGA Golf League to their host facility. In the event that the host facility needs assistance, they should contact the SCGA Rules and Competitions Department at (818) 980-3630 or rules@scga.org.