

DRAFT
City of Los Angeles
Department of Recreation and Parks
GOLF ADVISORY COMMITTEE MEETING
MONDAY MARCH 15, 2021 AT 1:00 PM
Golf Division Headquarters (ONLINE WEBCAST)
3900 Chevy Chase Drive
Los Angeles, 90039

<p style="text-align: center;">ATTENDING COMMITTEE MEMBERS</p> <p>Chair Betty Brix, Penmar Women’s Golf Club Vice Chair Marcy Valley, Rancho Park Women’s Golf Club Secretary Kevin Fitzgerald, SCGA Larry Cloud, Municipal Golf Association Anne Matthews, Sepulveda Women’s Club Steve Bloom, Griffith Park Golf Club Virgil Budhu, Sepulveda Men’s Golf Club Michael Berumen, Griffith Park Senior’s Club Dan Koenig, Sepulveda Senior’s Club Thor Tandberg, Rancho Park Golf Club Angela Stewart, WPLGA Rick Schuler, Harbor Park Men’s Club Kelly Chase, Woodley Lakes Club Rosemary Menard, Harbor Park Women’s Club</p>	<p style="text-align: center;">GOLF STAFF MEMBERS</p> <p>Rick Reinschmidt, Acting Golf Manager Calvin White, Principal Grounds Maintenance Supervisor II Gayane Manukyan, Financial Analyst Chuck Ruiz, Acting Golf Starter Supervisor II Uriel Matus, Acting Golf Supervisor II</p> <p style="text-align: center;">ATTENDING COMMITTEE ALTERNATES</p> <p>Faye Lee, Rancho Park Women’s Club (alternate) Karen Tozer, Harbor Park Women’s Club (alternate) Craig Kessler, SCGA (alternate) Susan Blecher, Penmar Women’s Golf Club (alternate) Virginia Lantry, Penmar Women’s Club Gene Gimenez, Harbor Park</p>
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MEETING MINUTES

The meeting was called to order at 1:00 PM by Chairperson Betty Brix with a quorum present. Chair Betty Brix shared information about the virtual online forum so that members could fully participate.

1. PUBLIC COMMENTS

- Marcy Valley stated that the city needs to assess the safety of the fence along the 14th fairway at the Rancho Park. The fence is out of repair and may need to be raised as golf balls are able to get through and over the fence at the facility.

2. APPROVAL OF MINUTES

- **Thor Tandberg moved, Anne Matthews seconded, to approve the Minutes from the January 25, 2021 meeting.** The motion was unanimously approved.

3. DEPARTMENT REPORTS

- **CONCESSIONS REPORT – Rachel Ramos**
 - i. Griffith Park – there were many underlying issues found during the clubhouse renovation, but construction should be completed in the next 3-4 months. A food truck continues to be available and the halfway house is open.
 - ii. Los Feliz – added a side patio which has worked well under the covid health protocols. The interior dining area is being remodeled to a coffee house grab and go style operation. The concessionaire will be proposing improvements for the outdoor area, but the city does not yet have those details.

- iii. Rancho Park – concessionaire is operating from a mobile food truck. The halfway café is also available. There has been a delay to construction due to Covid, but the renovation should begin in the next 3-6 months. There may be a new phasing plan so that the renovation is completed more gradually.
 - iv. Woodley Lakes – the contract with the previous operator was terminated and the facility was vacated on October 30. The city is working on an interim permit for a new operator to take over the food and beverage operations. A food truck is available. The city is in discussion with TRP of Rancho Park. TRP was the only company to respond to the RFP.
 - v. Sepulveda – the city did not receive a response to the restaurant RFP a couple of years ago. A new RFP will be released once the Covid restriction period ends. One RFP will be available for Sepulveda, Woodley Lakes, and Hansen Dam concessions and proposers will be able to respond to either one, two, or all three locations. A question was raised about the concept discussed prior to covid which would have combined the driving range operations with the food and beverage operation. There has not been further discussion, but if that is discussed at the end of the Covid period then there will be a separate RFP for Sepulveda.
 - vi. Penmar – the café is open.
 - vii. Harbor Park – the city issued a one year permit to make improvements to the space. The city is going to provide another one year permit for operation of the café.
 - viii. Roosevelt – Franklin’s Café is open.
 - ix. All of the food and beverage operators have been heavily impacted by the health restrictions this year.
- GOLF MANAGER REPORT – Rick Reinschmidt
 - i. The reintroduction of group play is still all just rumors at this point. The health orders are being revised, but there is no posted update to the Golf Appendix in the LA County Health Order. The Golf Division is not able to follow the changes to the Safer at Home order or the Adult and Youth Sports language. Golf has been instructed to continue to follow the Golf Appendix section of the health order which is more restrictive.
 - ii. When the Golf Appendix gets revised and we get approval from the Executive Officer, then Affiliate Clubs will be contacted and asked to provide a new home tournament 2021 schedule along with a wish list for all away dates. We want to make sure that clubs get to schedule the home dates first.
 - 1. A question was raised about whether the golf appendix relaxations are likely to include relaxations to golf operating procedures such as individual check in and payment options. The Golf Division does not have any information about any possible changes to the Golf Appendix at this point, we can only provide input for Public Health’s consideration.
 - iii. Craig Kessler was asked to provide insight about the LADPH Order. DPH is aware that there are contradictions between the Adult/Youth Sports Guidance and the Golf Appendix. To align the language in the two documents the Golf Appendix should be amended to allow high school teams, club play, and the reopening of practice greens. Based on our conversations we expect changes to be made this week.

- iv. Geri Gonzalez is no longer the contact person in the Golf Division office for booking club play. Clubs should use the general contact line as Geri is now the Acting Supervisor at Roosevelt, Los Feliz, and Tregnan Academy.
- v. EZ Links has been working on the responsiveness of the booking engine. There are less error messages and the website has been improved. EZ Links has developed a new program that detects unusual behavior with heavy traffic from certain IP addresses. This should catch all potential issues with bots booking times.
- vi. There is still no word about when the city will be able to hire staff again. Golf is desperately shorthanded at the moment. The city is going to be receiving \$1.3 billion from the new piece of federal legislation which should help it begin to loosen hiring restrictions.
- vii. David Aubrey who was the Penmar Supervisor has retired as of this past week. Lance Tamanaha will now manage both Penmar and Harbor Park.
- viii. The aeration schedule was posted on the city website. The work will begin on April 6 and there will be discounts available on the days that the work is ongoing.
- ix. The question from the previous meeting about the addition of a trophy case at Sepulveda has been resolved for golfers.
- x. Discussion ensued about the golf cart protocols under the LADPH Order. The Golf Appendix as of December 2 states that two golfers from different households may share a cart so long as the carts have a protective partition. The previous Golf Manager ordered protective partitions for the golf carts at Sepulveda and Griffith Park. The partitions were flimsy and due to the expense the Golf Division pulled the plug on replacing partitions. Now, if a cart has a protective partition then golfers will be asked to ride together, but if a cart does not have a partition then single carts will be used - unless players are from the same household. Single carts have always been available for players who do not want to ride with another player even prior to Covid, but the player had to pay a premium for taking an individual cart. For the time being, only Griffith Park and Sepulveda have double occupancy.

4. SUBCOMMITTEE REPORTS

- POLICIES AND PROCEDURES – Kevin Fitzgerald
 - i. No report.
- FEES AND CHARGES – Anne Matthews
 - i. No report. The committee may be looking into the cart fee item prior to the next meeting.
- CAPITOL IMPROVEMENT FUND – Steven Yablok
 - i. No report.
- AD HOC WOMEN'S GOLF – Marcy Valley
 - i. No report.
- AD HOC BYLAWS REVIEW – Larry Cloud
 - i. There was no meeting as the GAC Officers met to finalize the letter to the City Clubs about the implementation of the Bylaws changes for July 2021.

5. UNFINISHED BUSINESS – Chair Betty Brix

- A letter has been distributed to all Club Presidents. There will be a reminder note in late April or early May to ensure that by June Clubs from each facility supply the names of both the GAC representative and the Alternate.
- There have only been a few responses to the initial letter. We will follow up as needed prior to the next GAC Meeting.

6. NEW BUSINESS – Chair Betty Brix

- The Golf Division created a report that showed the capital improvement and funding accounts.
 - i. Rick Reinschmidt explained that we currently have monies from the accounts being used for a number of capital improvement projects.
 - ii. The oak flooring in Rancho Park had to be paid for from the capital improvement funds. In the original agreement the concessionaire was supposed to pay for the new flooring, but once it was determined that the floor had to be oak, which is multiple times the cost of most other possible flooring materials, the city agreed to pay the flooring. The oak had to be replaced with oak because of the historical designation of the clubhouse. A question was raised about whether the concessionaire had paid for the portion of the flooring that it would have paid had the flooring been a less expensive material. The city determined that it was responsible for replacing the oak flooring because the oak will last much longer than the lifespan of the concession agreement.
- Members asked about whether clubhouse improvements such as plumbing upgrades should be paid for by the capital improvement funds. Discussion ensued around several questions - what upgrades qualify as a capital improvement expenditures, what is just typical maintenance, what the Capital Improvement Funds were originally designed to fund, and about the creation of the surcharge for specific capital improvements.
- Chair Betty Brix assigned the Capital Improvement subcommittee to examine the language of the capital improvement dollars and bring a report back to the committee addressing some of the questions being raised in today's meeting.

7. FUTURE AGENDA

- No future agenda items were presented.

8. ANNOUNCEMENTS

- The next meeting is scheduled to be held on May 17, 2021.
- With no further comments Chairperson Betty Brix adjourned the meeting at 1:59 PM.

Respectfully Submitted by _____
Kevin Fitzgerald, Secretary