

Draft
City of Los Angeles
Department of Recreation and Parks
GOLF ADVISORY COMMITTEE MEETING
MONDAY JULY 21, 2021 AT 1:00 PM
Golf Division Headquarters (ONLINE WEBCAST)
3900 Chevy Chase Drive
Los Angeles, 90039

<p style="text-align: center;">ATTENDING COMMITTEE MEMBERS</p> <p>Chair Betty Brix, Penmar Women’s Golf Club Vice Chair Marcy Valley, Rancho Park Women’s Golf Club Secretary, Kevin Fitzgerald, SCGA Rosemary Menard, Harbor Park Women’s Club Steve Bloom, Griffith Park Golf Club Virgil Budhu, Sepulveda Men’s Golf Club Jim Dover, Roosevelt Golf Club Kelly Chase, Woodley Lakes Golf Club Thor Tandberg, At Large City Club Representative Azucena Maldonado, Latina Golfers Association Debbie Meymarian, At Large Patrick MacFarlane, At Large James An, Korean American Federation of Los Angeles Kevin Gigax – SCGA Junior Golf Foundation Matt Gilson – SCPGA Foundation Vicky Lagos, CIF City Section Commissioner Brady Riggs, LA City Golf Instructor</p>	<p style="text-align: center;">GOLF STAFF MEMBERS</p> <p>Rick Reinschmidt, Acting Golf Manager Calvin White, Principal Grounds Maintenance Supervisor II Chuck Ruiz, Acting Golf Starter Supervisor II Uriel Matus, Acting Golf Supervisor II</p> <p style="text-align: center;">ATTENDING COMMITTEE ALTERNATES</p> <p>Anne Matthews, Sepulveda Women’s Club Tanna Barker, Griffith Park Golf Club</p> <p style="text-align: center;">ATTENDING GUESTS</p> <p>Larry Cloud, Penmar Golf Club Craig Kessler, SCGA Deb Olsen</p>
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MEETING MINUTES

The meeting was called to order at 1:00 PM by Chairperson Betty Brix with a quorum present. Chair Betty Brix shared information about the virtual online forum so that members could fully participate.

1. ANNUAL MEETING OPENNING REMARKS

- Chairperson Betty Brix welcomed the new members and explained that this is the first meeting under the new Golf Advisory Committee Bylaws.
- Introduction of new committee members and members of the Golf Division Staff.

2. PUBLIC COMMENTS

- Larry Cloud of Penmar Golf Club addressed the GAC.

3. APPROVAL OF MINUTES

- **Virgil Budhu moved, Marcy Valley seconded, to approve the amended Minutes from the June 21, 2021 meeting.** The motion was unanimously approved.
 1. The two amendments were to change section 4 to “All affiliated clubs **except women** shall...” rather than “all affiliated clubs shall...” and to delete “think” in “the need to **think** consider” under the Ad Hoc Bylaws Subcommittee report.

4. DEPARTMENT REPORTS

- GOLF MANAGER REPORT – Golf Manager Rick Reinschmidt
 - i. The City has had a hiring freeze in place since the beginning of Covid-19. The golf staff has been extremely short handed. We now have authority to hire part time workers, full time gardeners, and full time starters. HR is processing new staff members.
 - ii. Tregnan has remained closed since the beginning of the pandemic. The facility has been granted authority to reopen but the City has not yet been able to staff the facility. Programming should return this Fall. Morgan Pate was the director of instruction. His contract expired early in the pandemic. The City is in the process of extending the contract with Morgan Pate for one year which will give time to create a new RFP for next year. This extension requires Board approval.
 - iii. The revised Tournament Policy Book will require RAP Board approval.
 - iv. Staff is working on a template for Club rosters and card numbers, possibly from Golf Genius, which will help simplify the process to give loyalty points for play. We hope to begin awarding points in August.

- CONCESSIONS REPORT – Rick Reinschmidt
 - i. Griffith Park - in the final stages of the clubhouse construction. The clubhouse should be reopened in early Fall.
 - ii. Rancho Park – new plans have been submitted to the City. The demolition phase is scheduled to begin in November and continue through December. The construction phase would begin in the first week of January and be completed by June 2022.
 - iii. Harbor Park – the concessionaire is waiting for final approval from LA County Health to allow for an opening date.
 - iv. Concessions at the four Valley courses will be going out to be bid individually.

5. SUBCOMMITTEE REPORTS – Chair Betty Brix

- An overview of the standing and Ad Hoc subcommittees was provided for new members.
- POLICIES AND PROCEDURES – Kevin Fitzgerald
 - i. The standing subcommittee reviews and makes recommendations on golf system policies. The subcommittee recently made recommendations to update the golf system’s Tournament Policy Book.
- FEES AND CHARGES – Chair Betty Brix
 - i. The standing subcommittee reviews and proposes changes to the golf system’s rates and fee structure.
- CAPITAL IMPROVEMENT FUND – Kevin Fitzgerald
 - i. The standing Capital Improvements Subcommittee identifies and makes recommendations based on the current infrastructure needs in the golf system.
- AD HOC CAPITAL PROJECTS FUNDING – Kevin Fitzgerald
 - i. Explained by way of a Communication from the Chair (attached) that the subcommittee will investigate ways to secure more dollars for capital improvements as the dollars currently being raised through the surcharge on greens fees is insufficient for the long-term health of the system.
 1. The subcommittee examined the current structure of the City’s Golf Capital Improvement Fund and the mechanisms in place for protecting the Fund against use for alternative purposes. The subcommittee also examined the

ways by which other municipal golf systems in the region secure dollars for capital improvement projects.

- AD HOC WOMEN’S GOLF – Marcy Valley
 - i. The Ad Hoc Women’s Golf Subcommittee was established to review and propose ways by which the golf system might best promote more participation among women including through organized events such as the City Championship.
 - ii. The subcommittee recently promoted participation in the Women’s Golf Championship. Marcy Valley thanked the volunteers who participated in making the City Championships successful.
6. ADMINISTRATIVE MATTERS – Chairperson Betty Brix
- The Governor’s Executive Order allows for virtual meetings through the end of September. The committee discussed the virtual setting and will continue to meet virtually for the time being.
7. UNFINISHED BUSINESS – Chairperson Betty Brix
- Face coverings are required indoors in LA County regardless of vaccination status due to the rise in Covid caseloads.
8. NEW BUSINESS – Chairperson Betty Brix
- The GAC determined that both Ad Hoc Subcommittees will remain in place.
 - Election of Officers
 - **Steve Bloom moved, Kevin Fitzgerald seconded, to nominate Chair Betty Brix to Chair of the GAC. Betty Brix is reelected as Chair for the 2021-2022 term.**
 - **Kevin Fitzgerald moved, Rosemary Menard seconded, to elect Marcy Valley as Vice Chair of the GAC.**
 - **Steve Bloom moved, Marcy Valley seconded, to elect Kevin Fitzgerald to Secretary.**
 - Members were asked to submit individual preferences as to which subcommittees, both standing and Ad Hoc, they would like to join for the 2021-2022 term.
 - Chuck Ruiz provided an update regarding the Women’s City Championship and the Junior Championship. He also thanked the volunteers who supported the event operations.
9. ANNOUNCEMENTS
- Chairperson Betty Brix will contact members regarding final subcommittee assignments.
 - The next GAC meeting is scheduled to be held on September 20, 2021 via Zoom.
 - With no further comments Chairperson Betty Brix adjourned the meeting at 2:06 PM.

Respectfully Submitted by _____
Kevin Fitzgerald, Secretary